



Scoil Oilibhéir

An Chúil Mhín

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Baile Áth a Cliath 15

D15 PX99

19505L

Faoi phátrúnacht Ardeaspag Átha Cliath

Clár

| | |
|--|---|
| 1. Réamhrá..... | 2 |
| 2. Spiorad saineúil agus cuspóirí ginearálta na scoile. | 2 |
| 3. Ráiteas maidir le hiontráil..... | 3 |
| 4. Na catagóirí de Riachtanais Speisialta Oideachais a ndéantar freastal orthu | 3 |
| 5. Daltaí a ionrollú..... | 3 |
| 6. Ró-iarratas..... | 3 |
| 7. An méid nach mbreithneofar ná nach gcuirfear san áireamh..... | 4 |
| 8. Cinntí ar iarratais..... | 5 |
| 9. Cinntí a chur in iúl d'iarratasóirí. | 5 |
| 10. Glacadh le tairiscint áite ag iarratasóir — treoir don tuismitheoir/chaomhnóir | 5 |
| 11. Cúinsí nach féidir tairiscintí a dhéanamh nó ar féidir tairiscint a tharraingt siar dá mbarr. | 5 |
| 12. Sonraí a roinnt le scoileanna eile..... | 5 |
| 13. Liosta feithimh i gcás ró-iarratais. | 6 |
| 14. Iarratais dhéanacha | 6 |
| 15. Nósanna imeachta maidir le daltaí a ionrollú i mblianta eile agus le linn na scoilbhliana..... | 6 |
| 16. Dearbhú maidir le gan táillí a ghearradh | 7 |
| 17. Socruithe maidir le daltaí nach bhfreastalaíonnar theagasc reiligiúnach. | 7 |
| 18. An ceart chun athbreithnithe/achomhairc..... | 7 |
| 18.1 Athbhreithniú ar chinntí an Bhord Bhainistíochta | 7 |
| 18.2 Ceart achomhairc | 7 |



1. Réamhrá

Comhlíonann an Polasaí Iontrála seo ceanglais an Achta Oideachais 1998, an Achta Oideachais (Iontráil i Scoileanna) 2018 agus an Achta um Stádas Comhionann 2000. Agus an polasaí seo á dhréachtú, chuaigh Bord Bainistíochta na scoile i gcomhairle le foireann na scoile, le pátrún na scoile agus le tuismitheoirí leanaí atá ag freastal ar an scoil.

D'fhaomh an pátrún scoile an polasaí ar an 26 Meitheamh 2020. Tá sé foilsithe ar shuíomh gréasáin na scoile agus cuirfear ar fáil i gcóip chrua é ar iarratas d'aon duine a iarrann é.

Tá na dátaí agus na hamlínte ábhartha do pholasaí iontrála Scoil Oilibhéir leagtha amach san fhógra maidir le hiontráil bhliantúil na scoile a fhoilsítear go bliantúil ar shuíomh gréasáin na scoile, seachtain amháin ar a laghad roimh thús an phróisis iontrála don scoilbhliain lena mbaineann.

Ní mór an polasaí seo a léamh i gcomhar leis an bhfógra maidir le hiontráil Bhliantúil na scoile don scoilbhliain lena mbaineann.

Foilsítear an fhoirm iarratais i gcomhair iontrála ar shuíomh gréasáin na scoile agus cuirfear cóip chrua di ar fáil d'aon duine a iarrann sin.

Sa chás nach bhfuil an leagan Gaeilge agus an leagan Béarla ag teacht le chéile is ag an leagan Gaeilge a bheidh forlámhas.

2. Spiorad saineiúil agus cuspóirí ginearálta na scoile

Is bunscóil mheasctha í Scoil Oilibhéir le spiorad saineiúil Caitliceach faoi phátrúnacht an Ardeaspag Átha Cliath 'Séard is ciall le "Spiorad Saineiúil Caitliceach" i gcomtheacs na bunscóile Caitlicí ná éiteas agus spiorad saineiúil na hEaglaise Caitlicí Romhánaí, a bhfuil cothú na dtréithe seo thíos mar aidhm aici, a chaomhnú.

- A. Forbairt iomlán agus chomhchuí gach gné den dalta, ina gcuimsítear na gnéithe intleachtúla, fisiciúla, cultúrtha, mórálta agus spioradálta
- B. Gaol beo le Dia agus le daoine eile; agus
- C. Fealsúnacht na beatha a thógann spreagadh ó chreideamh i nDia agus i mbeatha, i mbás agus in aiséirí Íosa;
- D. Cruathú na ndaltaí sa chreideamh Caitliceach,

Agus a chuireann oideachas reiligiúnda ar fáil do na daltaí i gcomhréir le creidimh, le cleachtais agus le traidisiúin na hEaglaise Caitlicí Romhánaí agus/nó an éitis agus/nó spioraid shaineiúil faoi mar a thuigtear do Chomhdháil Easpagóideach na hÉireann.

Igcomhréir le hAlt 15 (2) (b) den Acht Oideachais, 1998 caomhnóidh Bord Bainistíochta Scoil Oilibhéir spiorad saineiúil na scoile a fhoirceann na luachanna cultúrtha, oideachasúla, mórálta, reiligiúnda, sóisialta, teangeolaíoch agus na luachanna spioradálta agus na traidisiúnta a thacaíonn le cuspóirí agus le hiompar na Scoile agus beidh an Bord Bainistíochta freagrach don Phátrún as an gcaomhnú seo.

Is Gaelscoil faoi phátrúnacht na hArd-Deoise í Scoil Oilibhéir. Cuirimid sároideachas ar fáil do pháistí, trí mheán na Gaeilge, i dtimpeallacht thacúil, a thugann deis do gach páiste barr a gcumas a bhaint amach. Mar chuid den oideachas sin, déantar cúram d'fhorbairt acadúil, chultúrtha, mhorálta, fhisiciúil, shibhialta, spioradálta, mhothúcháin agus shóisialta na bpáistí.

'Sí fíis na scoile ná cothú agus saibhiú gach páiste, trí mheán na Gaeilge, chun barr a gcumas a bhaint amach.

- i. Bunoidheachas trí mheán na Gaeilge a chur ar fáil do dhaltaí as teaghlaigh gurb í an Ghaeilge príomhtheanga an bhaile;
- ii. Bunoidheachas trí mheán na Gaeilge a chur ar fáil do dhaltaí eile agus a chur ar a gcumas a bheith ina gcainteoirí líofa Gaeilge;
- iii. Timpeallacht shaibhir an chultúir Ghaelaigh a chur ar fáil agus dúil sa Ghaeilge agus i saíocht na Gaeilge a chothú i measc na ndaltaí agus na dtuismitheoirí.



3. Ráiteas maidir le hiontráil

3.1 Ní dhéanfaidh Scoil Oilibhéir idirdhealú maidir le dalta a ionrollú sa scoil ar bhonn aon chinn díobh seo a leanas:

- i. inscne an dalta nó an iarratasóra i leith an dalta lena mbaineann,
- ii. stádas sibhialta an dalta nó an iarratasóra i leith an dalta lena mbaineann,
- iii. stádas teaghlaigh an dalta nó an iarratasóra i leith an dalta lena mbaineann,
- iv. gnéaschlaonadh an dalta nó an iarratasóra i leith an dalta lena mbaineann,
- v. reiligiún an dalta nó an iarratasóra i leith an dalta lena mbaineann,
- vi. bunús mhíchumas an dalta nó an iarratasóra i leith an dalta lena mbaineann,
- vii. cine an dalta nó an iarratasóra i leith an dalta lena mbaineann,
- viii. dalta nó iarratasóir ó phobal an lucht siúil i leith an dalta lena mbaineann, nó
- ix. riachtanais speisialta oideachais a bheith ag an dalta nó ag an iarratasóir i leith an dalta lena mbaineann.

3.2 De réir Alt 61 (3) den Acht Oideachas 1998, forléireofar 'foras stádais shibhialta', 'foras míchumais', 'leithcheal', 'foras stádas teaghlaigh', 'foras inscne', 'foras cine', 'foras reiligiúin', 'foras gnéaschlaonta' agus 'foras pobail Taistil' de réir Alt 3 den Acht um Stádas Comhionann 2000.

3.3 Is scoil í Scoil Oilibhéir arb é an cuspóir atá aici ná oideachas a sholáthar i dtimpeallacht a chuireann luachanna reiligiúnacha áirithe chun cinn agus ní dhéanann sí idirdhealú i gcás nuair a dhiúltaíonn sí cead isteach do dhalta nach Caitliceach é/í agus cruthaítear go bhfuil an diúltú riachtanach chun éiteas na scoile a chaomhnú.

4. Na catagóirí de Riachtanais Speisialta Oideachais a ndéantar freastal orthu

Déantar gach iarracht freastal ar riachtanais oideachais na ndaltaí i Scoil Oilibhéir ach ní dhéantar freastal speisialta ar aon riachtanas speisialta oideachais ar leith.

5. Daltaí a ionrollú

4.1 Déanfaidh an scoil seo gach dalta atá ag lorg iontrála a ionrollú ach amháin sna cásanna a leanas:

- i. i gcás ina bhfuil ró-éileamh ar an scoil (féach [Alt 6](#) thíos le haghaidh tuilleadh sonraí)
- ii. i gcás go dteipeann ar thuismitheoir dalta, nuair a éilíonn an príomhoide é de réir Alt 23(4) den Acht Oideachais (Leas) 2000, a dhearbhuí i scríbhinn go bhfuil cód iompair na scoile inghlactha dó nó di agus go ndéanfaidh sé nó sí gach iarracht réasúnach lena chinntiú go gcomhlíonfaidh an dalta an cód sin

6. Ró-iarratas

6.1 Tá sé de cheart ag an mBord Bainistíochta uasmhéid líon na bpáistí in aon rang ar leith agus sa scoil ina hiomláine a leagadh síos.

6.2 Is faoin mBord Bainistíochta é cinneadh a dhéanamh faoi líon na n-ionrolluithe sna Naíonáin Shóisearacha in aon bhliain ar leith. Beidh an cinneadh seo coinníollach ar líon na n-iarratas ar áiteanna an bhliain sin agus ar na tacaíochtaí agus ar na hacmhainní, idir dhaonna agus fhisiciúil, a sholáthraíonn an Roinn Oideachais agus Scileanna don scoil, agus fachtóirí ar nós cóiríochta agus an Chóimheasa idir Daltaí agus Múinteoir á gcur san áireamh.

6.3 Is é uasmhéid líon na ndaltaí a cheadófar in aon rang ná 30.

6.4 Sa chás go bhfuil ró-éileamh ar an scoil, déanfaidh an scoil na critéir roghnaithe a leanas a chur i bhfeidhm san ord ina bhfuil siad thíos maidir leis na hiarratais a fhaightear laistigh den amlíne chun iarratais a fháil mar atá



leagtha amach i bhfógra iontrála na scoile agus na hiarratais ar chead isteach á gcinneadh aici.

I gcás ró-éilimh, is mar seo a dháilfear na háiteanna:

- a. Is gá do gach iarrthóir a bheith ceithre bliana d'aois ar a laghad, roimh an 1 Márta den scoilbhliain ina bhfuil áit á lorg sa scoil dóibh agus beidh ar thuismitheoirí fianaise de seo a sholáthar i bhfoirm an Teastais Bhreithe.
- b. Deartháireacha/Deirfiúracha le daltaí atá nó a bhí ag freastal ar an scoil
- c. Páistí na foirne
- d. Páistí a bhfuil leibhéal líofachta bainte amach acu atá ar leibhéal a mbeifear ag súil leis dá mbeadh an teanga á labhairt mar ghnáthmhodh cumarsáide i suíomh neamhoideachasúil, ag tógáil aois an pháiste agus aon riachtanais bhreise oideachais san áireamh, agus gur dhócha go rachadh líofacht an pháiste ar gcúl mura bhfaighidís áit sa scoil lán-Ghaeilge.
- e. Iarratasóirí eile.
- f. Páistí ar cuireadh iarratas déanach isteach ar a son

Sa chás go bhfuil beirt daltaí nó níos mó ceangailte le haghaidh áite nó áiteanna in aon cheann de na catagóirí critéir roghnúcháin thuas (agus líon na n-iarratasóirí níos mó ná líon na n-áiteanna atá fágtha), tabharfar áit don dalta is sine eatarthu.

6.5 Nóta: Sa chás gur mian le thuismitheoirí go n-áireofaí a bpáiste mar pháiste a bhfuil leibhéal líofachta sroichte aige/aici sa Ghaeilge mar atá i bPointe d. thuas, ní mór don thuismitheoir an fhianaise seo a chur ar fáil chun an líofacht sin a léiriú d'ionadaithe an Bhoird Bhainistíochta. Is gá an fhianaise sin a chur ar fáil leis an iarratas, seachas fianaise a chuirtear ar fáil ag cruinniú sa scoil, a eagróidh an Bord Bainistíochta má iarrann thuismitheoir / caomhnóir cruinniú ag am an iarratais.

6.6 Mura nglactar leis an bhfianaise a chuirtear ar fáil mar chuid den Fhoirm Iarratais, cuirfear an páiste sa chatagóir atá oiriúnach dóibh dar le hionadaithe an Bhoird Bhainistíochta. Sa chás go ndíulthaítear áit do pháiste, ní mór iarraidh ar an mBord Bainistíochta athbhreithniú a dhéanamh ar an gcinneadh roimh achomharc i scríbhinn a dhéanamh chuig an mBord Bainistíochta faoi Alt 29.

6.7 Má ghlactar leis an bhfianaise, ach go mbeartaíonn an thuismitheoir an páiste a chur siar go dtí Liosta Iarrthóirí na bliana ina dhiaidh sin, ní bheidh gá fianaise a chur ar fáil arís don leibhéal líofachta sa Ghaeilge.

7. An méid nach mbreithneofar ná nach gcuirfear san áireamh

De réir Alt 62(7)(e) den Acht Oideachais 1998, ní dhéanfaidh an scoil aon cheann díobh seo a leanas a bhreithniú ná a chur san áireamh agus iarratais ar chead isteach á gcinneadh nó nuair a bhíonn dalta á c(h)ur ar liosta feithimh le haghaidh iontrála sa scoil.

- i. freastal roimh ré ag dalta ar réamhscoil nó ar sheirbhís réamhscoile, lena n-áirítear naíonraí;
- ii. íocaíocht táillí nó ranníocaíochtaí (cibé slí a dtuairiscítear é) leis an scoil;
- iii. cumas, scileanna nó inniúlacht acadúil an dalta seachas de réir fhorálacha Alt 62(9) den Acht;
- iv. gairm, stádas airgeadais, cumas acadúil, scileanna nó inniúlacht thuismitheoirí dalta;
- v. ceanglas go bhfreastalóidh dalta, nó a t(h)uismitheoirí ar agallamh, lá oscailte nó cruinniú eile mar choinníoll iontrála;
- vi. ceangal dalta leis an scoil de bhua duine dá t(h)eaghlach nó dá teaghlach ag freastal ar an scoil nó a bhí ag freastal ar an scoil roimhe sin;



- a. seachas, i gcás siblíne dalta a fhreastalaíonn ar an scoil nó a d'fhreastail ar an scoil de réir mar atá leagtha amach thuas.
- vii. an dáta agus an t-am ar ghlac an scoil le hiarratas iontrála;
 - a. Tá sé sin faoi réir an iarratais a bheith faighte ag am ar bith le linn na tréimhse a shonraítear chun iarratais a fháil mar atá leagtha amach i bhFógra iontrála bliantúil na scoile don scoilbhliain lena mbaineann.

8. Cinntí ar iarratais

Beidh na cinntí go léir maidir le hiarratais ar iontráil chuig Scoil Oilibhéir bunaithe ar na nithe a leanas:

- Polasaí Iontrála na scoile
- Fógra Iontrála Bliantúil na scoile (nuair is cuí);
- An fhaisnéis a chuir an t-iarratasóir ar fáil i bhfoirm iarratais oifigiúil na scoile a fuarthas le linn na tréimhse atá sonraithe inár bhFógra Iontrála Bliantúil chun iarratais a fháil.

Ní úsáidfeadh critéir roghnúcháin nach n-áirítear inár bPolasaí Iontrála scoile chun cinneadh a dhéanamh maidir le hiarratas ar áit inár scoil.

9. Cinntí a chur in iúl d'iarratasóirí

Cuirfeadh iarratasóirí ar an eolas i ríomhphost/scribhinn maidir le cinneadh na scoile, laistigh den amlíne atá leagtha amach san Fhógra Iontrála Bliantúil.

Mura dtairgtear áit do dhalta inár scoil, cuirfeadh na cúiseanna nár tairgeadh áit dó nó di ar fáil i scribhinn don iarratasóir, lena n-áirítear, nuair is infheidhme, sonraí maidir le rangú an dalta i gcoinne na gcritéir roghnúcháin agus na sonraí faoi áit an dalta ar an liosta feithimh don scoilbhliain lena mbaineann.

Cuirfeadh iarratasóirí ar an eolas faoin gceart chun athbhreithniú/ceartaíocht a lorg maidir le cinneadh na scoile (féach [Alt 18](#) thíos le haghaidh tuilleadh sonraí).

10. Glacadh le tairiscint áite ag iarratasóir — treoir don tuismitheoir/chaomhnóir

Agus tairiscint iontrála á glacadh agat ó Scoil Oilibhéir, ní mór duit an méid a leanas a léiriú:

- i. cé acu an bhfuil nó nach bhfuil glactha agat le tairiscint iontrála ar scoil nó ar scoileanna eile. Má ghlac tú le tairiscint den sórt sin, ní mór duit sonraí na tairisceana nó na dtairiscintí lena mbaineann a chur ar fáil freisin.
- ii. cé acu an bhfuil iarratas déanta agat ar thairiscint iontrála ó scoil nó ó scoileanna eile nó cé acu an bhfuil tú ag feitheamh lena dheimhniú, agus má tá, ní mór duit sonraí na scoile nó na scoileanna eile lena mbaineann a sholáthar.

11. Cúinsí nach féidir tairiscintí a dhéanamh nó ar féidir tairiscint a tharraingt siar dá mbarr

Ní féidir le Scoil Oilibhéir tairiscint iontrála a dhéanamh, nó is féidir tairiscint a tharraingt siar, sna cásanna a leanas —

- i. déantar amach go bhfuil an fhaisnéis atá san iarratas bréagach nó míthreorach.
- ii. teipeann ar iarratasóir glacadh le tairiscint iontrála ar nó roimh an dáta atá leagtha amach i bhFógra Iontrála Bliantúil na scoile.
- iii. má theipeann ar thuismitheoir dalta, nuair a éilíonn an príomhoide é de réir Alt 23(4) den Acht Oideachais (Leas) 2000, a dhearbhu i scribhinn go bhfuil cód iompair na scoile inghlactha dó nó di agus go ndéanfaidh sé nó sí gach iarracht réasúnach lena chinntiú go gcomhlíonfaidh an dalta an cód sin; nó
- iv. teipeann ar iarratasóir riachtanais a chomhlíonadh chun 'glacadh le tairiscint' mar atá leagtha amach in [Alt 10](#) thuas.



12. Sonraí a roinnt le scoileanna eile

Ba chóir d'iarratasóirí a bheith feasach go gceadaítear le hAlt 66(6) den Acht Oideachas (Iontráil Scoileanna), 2018 comhroinnt sonraí idir scoileanna d'fhonn iontráil éifeachtach daltaí a éascú.

13. Liosta feithimh i gcás ró-iarratais

I gcás go mbeidh níos mó iarratas ar an scoilbhliain lena mbaineann ná na háiteanna atá ar fáil, tiomsófar liosta feithimh de dhaltaí nár éirigh lena n-iarratas ar iontráil chuig Scoil Oilibhéir mar gheall ar ró-éileamh ar an scoil agus beidh siad bailí don scoilbhliain ina bhfuil cead isteach á lorg.

Tá socrúchán ar liosta feithimh Scoil Oilibhéir san ord tosaíochta a shanntar d'iarratais na ndaltaí tar éis don scoil na critéir roghnúcháin a chur i bhfeidhm de réir an pholasaí iontrála seo.

Déanfar tairiscintí maidir le haon áiteanna ina dhiaidh sin a bheidh ar fáil don scoilbhliain agus lena linn a bhfuil cead isteach á lorg ina leith maidir leis na daltaí sin ar an liosta feithimh, de réir an oird tosaíochta ar cuireadh na daltaí ar an liosta.

14. Iarratais dhéanacha

Breithneofar agus déanfar cinneadh ar gach iarratas ar chead isteach a fhaightear tar éis an dáta deiridh mar atá leagtha amach san Fhógra Iontrála Bliantúil de réir pholasaí iontrála ár scoile, de réir an Achta um Iontrálacha Scoile 2018 agus de réir aon rialacháin a rinneadh faoin Acht sin.

15. Nósanna imeachta maidir le daltaí a ionrollú i mblianta eile agus le linn na scoilbhliana

Seo a leanas nósanna imeachta na scoile maidir le hionrollú na ndaltaí nach bhfuil glactha isteach sa scoil cheana féin chuig ranganna nó blianta seachas grúpa iontrála na scoile:

15.1 Clárúcháin sna Naíonáin Shinsearacha

Má bhíonn folúnta(i)s sna Naíonáin Shinsearacha agus níos mó iarratas ar áiteanna ná mar atá folúntas déanfar na háiteanna sin a dháileadh de réir na gcritéir do na Naíonáin Shóisearacha. Glacfar le hiarratais in ord ama, tabharfar tosaíocht don iarratas is túisce.

15.2 Clárúchán i Ranganna seachas na Naíonáin Shóisearacha (agus Shinsearacha)

Glacfar le páistí i ranganna a hAon — Rang 6 má tá spás sa rang, agus má shíleann an Bord Bainistíochta cumas Gaeilge an pháiste a bheith ar leibhéal a ligfeadh don pháiste feidhmiú agus foghlaim sa rang agus nach mbeadh ar dhaltaí eile iompú ar an mBéarla chun cumarsáid a dhéanamh. **Is faoin tuismitheoir a bheidh sé fianaise chuige seo a chur os comhair an Bhoird Bhainistíochta.** Is ag an mBord Bainistíochta a bheidh an cinneadh deireanach sna cásanna seo.

15.3 Is gá do thuismitheoirí/caomhnóirí ar mian leo iarratas a dhéanamh ar áit in aon rang seachas Naíonáin Shóisearacha litir iarratais chuige sin a scríobh chuig Cathaoirleach an Bhoird Bainistíochta. Is é an Bord Bainistíochta a dhéanfaidh an cinneadh faoi pháistí a ghlacadh in aon rang eile.

15.4 Má fhaightear iarratais d'áit i rith na bliana déileálfar leis ag an gcéad chruinniú eile den Bhord Bainistíochta. Má tá folúntas/ folúntais i rang agus níos mó iarratas ná mar atá folúntais cuirfear in ord iad de réir na gcritéir céanna atá leagtha amach thuas do na Naíonáin Shóisearacha. Caithfear fianaise ar leibhéal sásúil líofachta Gaeilge a chur ar fáil sula dtairgfear áit. Muna nglacann an Bord Bainistíochta leis an bhfianaise, tairgfear an áit don chéad iarrthóir eile.

15.5 Is ag cruinniú na Bealtaine den Bhord Bainistíochta a dhéileálfar le hiarratais atá faighte roimhe sin don chéad scoilbhliain eile. Déileálfar le hiarratais a thagann ina dhiaidh sin ag aon chruinniú eile roimh laethanta saoire an tsamhraidh. Tabharfaidh an Bord Bainistíochta údarás don Phríomhoide nó do dhaoine eile déileáil le hiarratais de réir pholasaí na scoile thar a cheann idir chruinniú deireanach na scoilbhliana agus chéad chruinniú na scoilbhliana nua.



15.6 Is iad seo a leanas nósanna imeachta na scoile maidir le hionrollú na ndaltaí nach bhfuil glactha isteach sa scoil cheana féin, tar éis thús na scoilbhliana ina lorgáitear an cead isteach:

Déanfaidh tuismitheoir an pháiste iarratas i scríbhinn chuig an bpríomhoide ag míniú go bhfuil áit dá bpáiste á lorg acu sa rang ábhartha. Má tá an rang sin lán, cuirfear i gcód an t-iarratas scríofa agus má thagann áit aníos sa rang sin, déanfar í a thairiscint ar an iarratasóir ba thúisce. Is gá iarratas nua a dhéanamh do gach scoilbhliain, ní níos luaithe ná an chéad lá scoile.

16. Dearbhú maidir le gan táillí a ghearradh

Ní ghearrfaidh Bord Bainistíochta Scoil Oilibhéir ná aon duine a ghníomhaíonn thar a ceann táillí ar íocaíocht nó ní lorgóidh sé nó sí íocaíocht ná ranníocaíocht (cibé slí a dtuairiscítear) mar choinníoll de:

- i. iarratas ar dhalta a ionrollú sa scoil, nó
- ii. iontráil nó clárú leanúnach dalta sa scoil.

17. Socruithe maidir le daltaí nach bhfreastalaíonn ar theagasc reiligiúnach

Seo a leanas socruithe na scoile do dhaltáí, sa chás gur iarr na tuismitheoirí go bhfreastalódh an dalta ar an scoil gan freastal ar theagasc reiligiúnach sa scoil. Ní bheidh laghdú ar lá scoile na ndaltaí sin mar thoradh ar na socruithe sin. Ní bheidh an dalta in ann an seomra a fhágáil tiosc easpa feitheoireachta. Tabharfar obair scoile de shaghas eile dóibh.

Ba cheart iarratas scríofa a dhéanamh le Príomhoide na scoile. Eagrófar cruinniú ansin le tuismitheoir(i) an dalta agus pléifear conas é seo a éascú.

18. An ceart chun athbheithnithe/achomhairc

18.1 Athbheithniú ar chinntí an Bhord Bainistíochta

Féadfaidh tuismitheoir mac léinn iarraidh ar an mBord Bainistíochta athbheithniú a dhéanamh ar an gcinneadh áit sa scoil a dhiúltú. Ní mór iarratais den chineál sin a dhéanamh de réir Alt 29C den Acht Oideachais 1998.

Tá an t-amlíne ina gcaithfear athbheithniú den chineál sin a iarraidh agus na ceanglais eile a bhaineann maidir le hathbheithnithe den gcineál sin leagtha amach sna nósanna imeachta arna gcinneadh ag an Aire faoi Alt 29B den Acht Oideachais 1998 atá foilsithe ar shuíomh gréasáin na Roinne Oideachais agus Scileanna.

Déanfaidh an Bord Bainistíochta athbheithnithe den chineál sin de réir na nósanna imeachta a rialaítear faoi Alt 29B i gcomhair le Alt 29C den Acht Oideachais 1998.

Tabhair faoi deara: Sa chás gur diúltaíodh áit d'iarratasóir mar gheall ar ró-éileamh ar áiteanna sa scoil, ní mór don iarratasóir iarraidh ar an mBord Bainistíochta **athbheithniú ar an gcinneadh** sin a dhéanamh roimh achomharc a dhéanamh faoi Alt 29 den Acht Oideachais 1998.

Sa chás gur diúltaíodh áit d'iarratasóir mar gheall ar chúis seachas ró-éileamh ar áiteanna sa scoil, féadfaidh an t-iarratasóir iarraidh ar an mBord Bainistíochta **athbheithniú ar an gcinneadh** sin a dhéanamh roimh achomharc a dhéanamh faoi Alt 29 den Acht Oideachais 1998.

18.2 Ceart achomhairc

Faoi Alt 29 den Acht Oideachais 1998, féadfaidh tuismitheoir mac léinn achomharc a dhéanamh ar chinneadh na scoile seo áit sa scoil a dhiúltú.

Is féidir achomharc a dhéanamh faoi Alt 29 (1)(c)(i) den Acht Oideachais 1998 sa chás gur diúltaíodh áit d'iarratasóir mar gheall ar ró-éileamh ar áiteanna sa scoil.

Is féidir achomharc a dhéanamh faoi Alt 29 (1)(c)(ii) den Acht Oideachais 1998 sa chás gur diúltaíodh áit d'iarratasóir mar gheall ar chúis seachas ró-éileamh ar áiteanna sa scoil.

Sa chás gur diúltaíodh áit d'iarratasóir mar gheall ar ró-éileamh ar áiteanna sa scoil, ní mór don iarratasóir iarraidh ar an mBord Bainistíochta **athbheithniú ar an gcinneadh** sin a dhéanamh **roimh achomharc a dhéanamh** faoi Alt 29 den



Acht Oideachais 1998. (féach Athbhreithniú ar chinntí an Bhoird Bhainistíochta)



Sa chás gur diúltaíodh áit d'iarratasóir mar gheall ar chás seachas ró-éileamh ar áiteanna sa scoil, féadfaidh an t-iarratasóir iarraidh ar an mBord Bainistíochta **athbhreithniú ar an gcinneadh** sin a dhéanamh roimh achomharc a dhéanamh faoi Alt 29 den Acht Oideachais 1998. (féach Athbhreithniú ar chinntí an Bhoird Bhainistíochta)

Déanfar achomhairc faoi Alt 29 den Acht Oideachais 1998 a mheas agus a chinneadh ag coiste neamhspleách achomhairc arna cheapadh ag an Aire Oideachais agus Scileanna.

Tá an t-amlíne ina gcaithfear achomharc den chineál sin a iarraidh agus na ceanglais eile a bhaineann maidir le hachomhairc den gcineál sin leagtha amach sna nósanna imeachta arna gcinneadh ag an Aire faoi Alt 29B den Acht Oideachais 1998 atá foilsithe ar shuíomh gréasáin na Roinne Oideachais agus Scileanna.



Scoil Oilibhéir

An Chúil Mhín

Cluain Saileach

Baile Átha Cliath 15

D15 PX99

19505L

Under the Patronage of the Archbishop of Dublin

Contents

| | |
|--|---|
| 1. Introduction | 2 |
| 2. Characteristic spirit and general objectives of the school. | 2 |
| 3. Admission Statement. | 3 |
| 4. Categories of Special Educational Needs catered for in the school/special class | 3 |
| 5. Admission of Students..... | 3 |
| 6. Oversubscription. | 3 |
| 7. What will not be considered or taken into account | 4 |
| 8. Decisions on Applications..... | 5 |
| 9. Notifying Applicants of Decisions..... | 5 |
| 10. Accepting an offer of a place by an Applicant — directions for parent/guardian..... | 5 |
| 11. Circumstances in which offers may not be made or may be withdrawn | 5 |
| 12. Sharing Data with other schools. | 6 |
| 13. Waiting list in the event of oversubscription. | 6 |
| 14. Late Applications. | 6 |
| 15. Procedures for admission of students to other years and during the school year | 6 |
| 16. Declaration in relation to the non-charging of fees..... | 7 |
| 17. Arrangements regarding students not attending religious instruction..... | 7 |
| 18. The Right to review/appeal | 7 |
| 18.1 Review of decisions by the Board of Management | 7 |
| 18.2 Right of appeal | 8 |



1. Introduction

This Admission Policy complies with the requirements of the Education Act 1998, the Education (Admission to Schools) Act 2018 and the Equal Status Act 2000. In drafting this policy, the board of management of the school has consulted with school staff, the school patron and with parents of children attending the school.

The policy was approved by the school patron on 26 June 2020. It is published on the school's website and will be made available in hardcopy, on request, to any person who requests it.

The relevant dates and timelines for Scoil Oilibhéir's admission process are set out in the school's annual admission notice which is published annually on the school's website at least one week before the commencement of the admission process for the school year concerned.

This policy must be read in conjunction with the annual admission notice for the school year concerned.

The application form for admission is published on the school's website and will be made available in hardcopy on request to any person who requests it.

If there happens to be a discrepancy between the English and the Irish versions, the Irish version will be taken to be the authoritative version.

2. Characteristic spirit and general objectives of the school

Scoil Oilibhéir is a mixed primary school with a Catholic ethos under the patronage of the Dublin Archdiocese. The definition of 'Catholic Ethos' in the context of a Catholic primary school is the upholding of the ethos and spirit of the Roman Catholic Church with the aim of fostering the following characteristics:

- A. The development of the whole child — intellectual, physical, cultural, moral and spiritual.
- B. A living relationship with God and others.
- C. A life philosophy which takes inspiration from belief in God and in the life, death and resurrection of Christ.
- D. The growth of students in the Catholic faith

And which provides a religious education for the students in accordance with the beliefs, the practices and the traditions of the Roman Catholic Church and/or a particular ethos/spirit as understood by the Apostolic Council of Ireland.

In accordance with S.15 (2) (b) of the Education Act, 1998 the Board of Management of Scoil Oilibhéir will preserve the distinctive spirit of the school which determines the cultural, educational, moral, religious, social and linguistic values as well as the spiritual values and traditions which support the objectives and the conduct of the school. The Board will be accountable to the Patron for upholding those values.

Scoil Oilibhéir is a Gaelscoil under the patronage of the Archbishop. We provide an excellent education, through Irish, in a supportive environment which gives each child the opportunity to reach his/her full potential. That education encompasses the academic, cultural, moral, physical, civil, spiritual, emotional and social development of the children.

The school's vision is to nurture and enrich each child, through the medium of Irish, to fulfil their potential.

- i. To provide primary education through Irish for children from families for whom Irish is the main family language.
- ii. To provide primary education through Irish for other children and enable them to become fluent Irish speakers.
- iii. To provide an environment rich in the Irish culture and nurture a love for the Irish language and its heritage among the children and their parents.



3. Admission Statement

3.1 Scoil Oilibhéir will not discriminate in its admission of a student to the school on any of the following:

- (a) the gender ground of the student or the applicant in respect of the student concerned,
- (b) the civil status ground of the student or the applicant in respect of the student concerned,
- (c) the family status ground of the student or the applicant in respect of the student concerned,
- (d) the sexual orientation ground of the student or the applicant in respect of the student concerned,
- (e) the religion ground of the student or the applicant in respect of the student concerned,
- (f) the disability ground of the student or the applicant in respect of the student concerned,
- (g) the ground of race of the student or the applicant in respect of the student concerned,
- (h) the Traveller community ground of the student or the applicant in respect of the student concerned, or
- (i) the ground that the student or the applicant in respect of the student concerned has special educational needs

3.2 As per Section 61 (3) of the Education Act 1998, 'civil status ground', 'disability ground', 'discriminate', 'family status ground', 'gender ground', 'ground of race', 'religion ground', 'sexual orientation ground' and 'Traveller community ground' shall be construed in accordance with Section 3 of the Equal Status Act 2000.

3.3 Scoil Oilibhéir is a school whose objective is to provide education in an environment which promotes certain religious values and does not discriminate where it refuses to admit as a student a person who is not Catholic and it is proved that the refusal is essential to maintain the ethos of the school.

4. Categories of Special Educational Needs catered for in the school/special class

Every effort is made to serve the needs of the pupils in Scoil Oilibhéir, but no specific special educational need is served particularly.

5. Admission of Students

This school shall admit each student seeking admission except where —

- a) the school is oversubscribed (please see [Section 6](#) below for further details)
- b) a parent of a student, when required by the principal in accordance with Section 23(4) of the Education (Welfare) Act 2000, fails to confirm in writing that the code of behaviour of the school is acceptable to him or her and that he or she shall make all reasonable efforts to ensure compliance with such code by the student

6. Oversubscription

6.1 It is the right of the Board of Management to decide the maximum number of pupils in any class and in the school as a whole.

6.2 The number of enrolments in Junior Infants in any particular year will be decided by the Board of Management and shall be conditional on the number of applications for places in that year and on the supports and resources, both human and physical, made available to the school by the Department of Education and Skills, taking into account factors such as accommodation and the Pupil Teacher Ratio.

6.3 The maximum number of pupils in any class shall be 30.

6.4 In the event that the school is oversubscribed, the school will, when deciding on applications for admission, apply the following selection criteria in the order listed below to those applications that are received within the timeline for receipt of applications as set out in the school's annual admission notice:



In the case of oversubscription, places will be distributed as below:

- a. Each applicant must be at least 4 years old before the 1st of March in the school year for which a place is sought for them and parents will provide proof of this in the form of a birth certificate.
- b. Siblings of pupils who are attending or who have attended the school
- c. Children of staff
- d. Children who have attained a level of fluency which would be expected if the language was spoken at home as a regular means of communication in a non-educational environment, taking the age and any extra educational needs of the child into account, where it is likely that the child's fluency would regress unless they are given a place in an Irish medium school.
- e. Other applicants.
- f. Children on whose behalf and application was made late.

In the case of two or more pupils being tied for a place or places in any of the above categories of selection criteria (and the amount of applicants exceeding the amount of places remaining), the place will be given to the eldest of them.

6.5 Note: Where a parent wishes their child to be considered under the 'level of fluency in the Irish language' provision at Point d. above, that parent is invited to provide evidence to prove/display the fluency to the Board of Management's representatives. This evidence must be provided with the application; except for evidence provided by attending a meeting at the school, if such is requested by the parents/ guardians, the opportunity for which will be arranged by the Board of Management upon request, at time of application.

6.6 If the evidence provided as part of the Application Form is not accepted, the child will be placed in a Category deemed appropriate by the Board of Management. In the event of the child being refused a place, the Board of Management must be requested to review the decision before a written appeal is made to the Board of Management under Section 29.

6.7 If the evidence is accepted but the parent decides to put the child onto the list of applicants for the following year, they will not be required to again provide evidence of a level of fluency in Irish.

7. What will not be considered or taken into account

In accordance with Section 62(7)(e) of the Education Act, the school will not consider or take into account any of the following in deciding on applications for admission or when placing a student on a waiting list for admission to the school:

- (a) a student's prior attendance at a pre-school or pre-school service, including naíonraí,
- (b) the payment of fees or contributions (howsoever described) to the school.
- (c) a student's academic ability, skills or aptitude.
(other than in relation to the provisions of Section 62(9) of the act
- (d) the occupation, financial status, academic ability, skills or aptitude of a student's parents.
- (e) a requirement that a student, or his or her parents, attend an interview, open day or other meeting as a condition of admission.
- (f) a student's connection to the school by virtue of a member of his or her family attending or having previously attended the school.
(other than siblings of a student attending or having attended the school as laid out above)
- (g) the date and time on which an application for admission was received by the school,

This is subject to the application being received at any time during the period specified for receiving applications set out in the annual admission notice of the school for the school year concerned.



8. Decisions on Applications

All decisions on applications for admission to Scoil Oilibhéir will be based on the following:

- Our school's admission policy
- The school's annual admission notice (where applicable)
- The information provided by the applicant in the school's official application form received during the period specified in our annual admission notice for receiving applications

(Please see [Section 14](#) below in relation to applications received outside of the admissions period and [Section 15](#) below in relation to applications for places in years other than the intake group.)

Selection criteria that are not included in our school admission policy will not be used to make a decision on an application for a place in our school.

9. Notifying Applicants of Decisions

Applicants will be informed in writing as to the decision of the school, within the timeline outlined in the annual admissions notice.

If a student is not offered a place in our school, the reasons why they were not offered a place will be communicated in writing to the applicant, including, where applicable, details of the student's ranking against the selection criteria and details of the student's place on the waiting list for the school year concerned.

Applicants will be informed of the right to seek a review/right of appeal of the school's decision (see [Section 18](#) below for further details).

10. Accepting an offer of a place by an Applicant — directions for parent/guardian

In accepting an offer of admission from Scoil Oilibhéir, you must indicate—

- (i) whether or not you have accepted an offer of admission for another school or schools. If you have accepted such an offer, you must also provide details of the offer or offers concerned and
- (ii) whether or not you have applied for and are awaiting confirmation of an offer of admission from another school or schools, and if so, you must provide details of the other school or schools concerned.

11. Circumstances in which offers may not be made or may be withdrawn

An offer of admission may not be made or may be withdrawn by Scoil Oilibhéir where—

- (i) it is established that information contained in the application is false or misleading.
- (ii) an applicant fails to confirm acceptance of an offer of admission on or before the date set out in the annual admission notice of the school.
- (iii) the parent of a student, when required by the principal in accordance with Section 23(4) of the Education (Welfare) Act 2000, fails to confirm in writing that the code of behaviour of the school is acceptable to him or her and that he or she shall make all reasonable efforts to ensure compliance with such code by the student; or
- (iv) an applicant has failed to comply with the requirements of 'acceptance of an offer' as set out in [Section 10](#) above.



12. Sharing Data with other schools

Applicants should be aware that Section 66(6) of the Education (Admission to Schools) Act 2018 allows for the sharing of certain information between schools in order to facilitate the efficient admission of students.

13. Waiting list in the event of oversubscription

In the event of there being more applications to the school year concerned than places available, a waiting list of students whose applications for admission to Scoil Oilibhéir were unsuccessful due to the school being oversubscribed will be compiled and will remain valid for the school year in which admission is being sought.

Placement on the waiting list of Scoil Oilibhéir is in the order of priority assigned to the students' applications after the school has applied the selection criteria in accordance with this admission policy.

Offers of any subsequent places that become available for and during the school year in relation to which admission is being sought will be made to those students on the waiting list, in accordance with the order of priority in relation to which the students have been placed on the list.

14. Late Applications

All applications for admission received after the closing date as outlined in the annual admission notice will be considered and decided upon in accordance with our school's admissions policy, the Education Admissions to School Act 2018 and any regulations made under that Act.

15. Procedures for admission of students to other years and during the school year

The procedures of the school in relation to the admission of students who are not already admitted to the school to classes or years other than the school's intake group are as follows:

15.1 Registration in Senior Infants

If a space arises in Senior Infants and if there are more applicants than spaces, those spaces will be distributed in accordance with the criteria for Junior Infant enrolment. The applications will be accepted in order of date, with priority given to the earliest application.

15.2 Registration in classes other than Junior (and Senior) Infants

Children will be accepted to classes 1st - 6th if there is space in the class and if the Board of Management are satisfied that the child has a level of Irish which would enable him/her to function and learn in the class and that other children wouldn't need to switch to English in order to communicate. It is the parent's responsibility to furnish the Board with evidence of this language competence. The final decision in these matters rests with the Board.

15.3 Parents/guardians who wish to apply to any class apart from Junior Infants need to send an application letter to the chair of the Board of Management. The Board will make the decision regarding acceptance to other classes.

15.4 If the Board receives an application for a place during the school year, the application will be dealt with at the next meeting of the Board. If there is an available place in a class and if there are more applicants than places, they will be put in order according to the same criteria laid out above for Junior Infants. Evidence of a satisfactory Irish language competence must be furnished before a place is offered. If the Board isn't satisfied with the evidence, the place will be offered to the next applicant.

15.5 Applications for the next school year will be dealt with at the May meeting of the Board. Any applications received after that will be dealt with at any Board meeting which might take place before the summer break. The Board will authorise the Principal or others to deal with applications on its behalf in line with the school policy if those applications need to be dealt with between the end of one academic year and the start of another.



The procedures of the school in relation to the admission of students who are not already admitted to the school, after the commencement of the school year in which admission is sought, are as follows:

15.6 The Parent of the pupil will write to the Principal expressing their wish to enroll their child in the relevant class. If the class is full, this written request will remain on file for the duration of that school year. If a place becomes available in a class, it shall be offered to the first applicant. A new application must be made for each school year, not before the first day of school that year.

16. Declaration in relation to the non-charging of fees

The board of Scoil Oilibhéir or any persons acting on its behalf will not charge fees for or seek payment or contributions (howsoever described) as a condition of-

- (a) an application for admission of a student to the school, or
- (b) the admission or continued enrolment of a student in the school.

17. Arrangements regarding students not attending religious instruction

The following are the school's arrangements for pupils, where the parents have requested that the child attends the school without attending religious instruction. There will be no reduction in the pupil's school day as a result of these arrangements. Due to a lack of supervision, the pupil will not be allowed to leave the room. They will be given school work of a different kind.

A written request should be made to the Principal of the school. A meeting will be organised with parent(s) of the child to discuss how the request may be facilitated.

18. The Right to review/appeal

18.1 Review of decisions by the Board of Management

The parent of the student, or in the case of a student who has reached the age of 18 years, the student, may request the board to review a decision to refuse admission. Such requests must be made in accordance with Section 29C of the Education Act 1998.

The timeline within which such a review must be requested and the other requirements applicable to such reviews are set out in the procedures determined by the Minister under Section 29B of the Education Act 1998 which are published on the website of the Department of Education and Skills.

The board will conduct such reviews in accordance with the requirements of the procedures determined under Section 29B and with Section 29C of the Education Act 1998.

Note: Where an applicant has been refused admission due to the school being oversubscribed, the applicant **must request a review** of that decision by the board of management prior to making an appeal under Section 29 of the Education Act 1998.

Where an applicant has been refused admission due to a reason other than the school being oversubscribed, the applicant **may request a review** of that decision by the board of management prior to making an appeal under Section 29 of the Education Act 1998.

18.2 Right of appeal

Under Section 29 of the Education Act 1998, the parent of the student, or in the case of a student who has reached the age of 18 years, the student, may appeal a decision of this school to refuse admission.

An appeal may be made under Section 29 (1)(c)(i) of the Education Act 1998 where the refusal to admit was due to the school being oversubscribed.

An appeal may be made under Section 29 (1)(c)(ii) of the Education Act 1998 where the refusal to admit was due a reason other than the school being oversubscribed.



Where an applicant has been refused admission due to the school being oversubscribed, the applicant must request a review of that decision by the board of management **prior to making an appeal** under Section 29 of the Education Act 1998. (see Review of decisions by the Board of Management)

Where an applicant has been refused admission due to a reason other than the school being oversubscribed, the applicant may request a review of that decision by the board of management prior to making an appeal under Section 29 of the Education Act 1998. (see Review of decisions by the Board of Management)

Appeals under Section 29 of the Education Act 1998 will be considered and determined by an independent appeals committee appointed by the Minister for Education and Skills.

The timeline within which such an appeal must be made and the other requirements applicable to such appeals are set out in the procedures determined by the Minister under Section 29B of the Education Act 1998 which are published on the website of the Department of Education and Skills.